

Basic Details

Organisation Chain	Department of Agricultural Research and Education Indian Council of Agricultural Research,DoARE,MoA Indian Institute of Seed Science Mau-U.P.		
Tender Reference Number	e-383652		
Tender ID	2026_DARE_898221_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Bid Document
2	Finance	.xls	BoQ

Tender Fee Details, [Total Fee in ₹ * - 1,000]

Tender Fee in ₹	1,000		
Fee Payable To	ICAR Unit NISST, Mau	Fee Payable At	Maunath Bhanjan
Tender Fee Exemption Allowed	Yes		

EMD Fee Details

EMD Amount in ₹	17,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	ICAR Unit NISST MAU	EMD Payable At	Maunath Bhanjan

Work /Item(s)

Title	Repair/Installation of Wooden/Aluminum Items etc.			
Work Description	Repair/Installation of Wooden/Aluminum items etc.			
Pre Qualification Details	Please refer Tender documents.			
Independent External Monitor/Remarks	NA			
Tender Value in ₹	NA	Product Category	Civil Works	Sub category
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work(Days)
Location	ICAR-NISST, Mau	Pincode	275103	Pre Bid Meeting Place
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place
Should Allow NDA Tender	No	Allow Preferential Bidder	No	

Critical Dates

Publish Date	12-Feb-2026 02:00 PM	Bid Opening Date	06-Mar-2026 09:00 AM
Document Download / Sale Start Date	12-Feb-2026 02:00 PM	Document Download / Sale End Date	04-Mar-2026 06:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	12-Feb-2026 02:00 PM	Bid Submission End Date	04-Mar-2026 06:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT	520.57
Work Item Documents	S.No	Document Type	Document Name	Document Size (in KB)
	1	Tender Documents	FINALBIDDOCUMENT.pdf	Tender Document
	2	BOQ	BOQ_944117.xls	BoQ

Tender Inviting Authority

Name	Director, ICAR-NISST, Mau
Address	Director, ICAR-NISST, Village and Post Kushmaur, Mau



F.No. 32-NISST/2025-26/Estate-08(e-383652/473)

Dated: 11.02.2026

Notice Inviting Tender

Sub: Repair/Replacement/Installation of window/Doors/Net-doors/Other related works in office/residential buildings-reg.

Dear Sir(s),

I am directed to refer to the captioned subject and to state that the Director, ICAR-National Institute of Seed Science and Technology (ICAR-NISST), Mau, hereby invites bids from eligible and interested Contractors/firms for the work mentioned below.

1.	Name of the Work	Repair/Replacement/Installation of window/Doors/Net-doors/Other related works in office/residential buildings.
2.	Period of completion of work	45 days from the award of the work
3.	Form of contract/class of firms eligible	Registered contractor from PWD/ CPWD/MES/BRO/Central or State Universities/any other state govt./Center govt./ Local bodies etc.
4	E.M.D (to be paid through Demand Draft only)	Rs. 17000.00 (Rs. Seventeen Thousand only)
Note:		1. The Demand Draft is to be issued in favour of "ICAR Unit NISST, Mau" payable at "Mau".
5.	Tender Fee @ Rs. 1000.00 (to be paid through Demand Draft only)	
Note:		1. The Demand Draft is to be issued in favour of "ICAR Unit NISST, Mau" payable at "Mau".
6	The scan copy of Demand Draft must be uploaded at the respective places of CPP Portal. Further, the hard copy in case of Demand Draft should be submitted to the Assistant Administrative Officer, ICAR-National Institute of Seed Science and Technology, Village and Post-Kushmaur, Mau (U.P.)-275103 before bid opening date and time.	

7	Address for Communication	The Director, ICAR-National Institute of Seed Science and Technology, Village and Post-Kushmaur, Mau (U.P.)-275103
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The tender document contains the following: -

Annexure-I -	“Checklist of eligibility criteria”
Annexure II -	“Banking Details”
Annexure III--	“Working Experience Certificate”
Annexure IV-	“Non-blacklisting Certificate”
Annexure V-	“Undertaking regarding tender”
Annexure VI-	“Tender Acceptance Letter”
Annexure VII-	“Tender Declaration Letter”
Annexure VIII-	“Work Commitment Certificate”
Annexure IX-	“Financial Bid Declaration”
Annexure X	“Particulars of quoting Agency”

Tender Enquiry No.:	
Date for Issue/Publishing	As per Tender Details at CPP Portal
Document Download Date	As per Tender Details at CPP Portal
Date and Time for Pre-Bid Meeting	As per Tender Details at CPP Portal
Bid Submission start Date	As per Tender Details at CPP Portal
Bid Submission End Date and Time	As per Tender Details at CPP Portal
Date and Time for Opening of Bids	As per Tender Details at CPP Portal

IMPORTANT NOTES: -

- i. Tender Documents can be downloaded from ICAR-NISST website <https://seedicar.org.in/> or from the Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Bidders should enroll/register in the e- procurement module of Central Public Procurement Portal through the website:www.eprocure.gov.in for participating in the bidding process. Bidders should also possess a valid DSC for online submission of bids.
- ii. **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected and no correspondence in this regard shall be entertained.**
- iii. The Director, ICAR-NISST, Mau reserves the right and discretion to accept / reject any or all the tenders in part /full without assigning any reason thereof.
- iv. The Director, ICAR-NISST, Mau will not be responsible for any delay in enrollment / registration as bidder or submitting /uploading the

offer on e-tender portal. Hence, bidders are advised to register in e-tendering website www.eprocure.gov.in and enroll their Digital Signature Certificate and upload their quotation well in advance.

- v. Any change / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website and CPP Portal for updates.
- vi. The tender form/bidder documents may be downloaded from the website: <https://eprocure.gov.in/eprocure/app>. Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual bids / hard copy shall not be accepted.
- vii. In case, any holiday is declared by the Government on the day of opening of the tender, the tenders will be opened on the next working day at the same time. The organization reserves the right to accept or reject any or all the tenders.

Sd/-

Sr. Administrative Officer

SPECIFICATION AND OTHER DETAILS A – GENERAL

1. Name & Scope of work:

1.1 Brief details of the work are as follows:

A	Brief description and location of work	Repair/Replacement/Installation of window/Doors/Net-doors/Other related works in office/residential buildings.
B	Scope of work:	Work
C	Period of Completion	Maximum 45 days from the award of the work.

2. Qualification data of the Tenderers:

2.1 The tenderer shall furnish the following particulars, supported by documentary evidence as specified in the formats.

Details-
1. Registration certificate from PWD/CPWD/MES/BRO/Central or State Universities/State Govt./Center Govt./Local bodies etc.
2. Bidders must have to attach the Work completion certificate in support of experience and satisfactory work of similarity of work shall be pre-defined based on physical size, complexity, methods/technology and/or other characteristics described and scope of works like Renovation/Repair/Re-furbishing of office/residential building would be deemed as “Similar Works”. In addition to this, the bidder may also attach the certificate of work completion of projects of similar kind.
3. Work Commitment Certificate.
4. Certified Audited Balance sheet and Profit and Loss account for the last five financial Year from 2020-21 to 2024-25.
5. Copy of PAN and ITR for the last five financial Year from 2020-21 to 2024-25.
6. Scan Copy of EMD@17000.00 and Tender Fee@1000.00
7. Certificate of GST Registration.
8. Valid certificate in case of exemption claimed from deposition of EMD and Tender fee.
9. Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidders are to provide a certificate to this effect from CA.
10. The bidder is advised to visit this Institute's work site to understand the nature of work, which will be executed during the contract period. Any complaint received after award of work related to estimated plan of work or site difficulty raised, would be liable to forfeiture of performance security/blacklisting of firm for further execution of work. A site visit report must be annexed while

submission of bid failing which it would be presumed that the proprietor/representative of the firm has visited the site.
11. Notarized undertaking on the stamp paper of Rs. 50 that Firm is not bankrupt and/or blacklisted.
12. Relaxation would be granted to start-ups as per rule subject to enclosure of documentary proof.

2.2 Even though the tenderers meet the above qualifying criteria, they are liable to be disqualified / debarred / suspended / blacklisted if they have-

- Furnished false/fabricated particulars in the forms, statements and annexures submitted in proof of the qualification requirements and/or
- Not turned up for entering into agreement, when called upon.
- Record of poor progress such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc. and/or
- Even while execution of the work, if it is found that the work was awarded to the Contractor based on false / fake certificates of experience, the Contractor will be blacklisted and work will be taken over invoking relevant standard rules of GoI.

3. **Site Visit.**

The Tenderer, at the Tenderer's own responsibility and risk is advised to visit and examine the Site of Work and its surroundings and obtain all information that may be necessary for preparing the Tender for entering into a contract, for construction of the work. The costs of visiting the site shall be at the Tenderer's own expenses.

4. **Clarification on Tender Documents.**

A prospective Tenderer requiring any clarification on Tender documents may contact at the address **indicated in the NIT**.

5. **Proposal of Technical Bid**

While preparing the Technical bid, bidders may give particular attention to the following:

- I) The Technical Proposal should provide the following information using the attached Standard Forms, where ever applicable.
- II) A brief description of the bidder organization and an outline of recent experience on assignments will have to be furnished. For each assignment, the outline should indicate, *inter alia*, duration of the assignment, contract amount, and bidder's

involvement.

- III) List of equipment's - if any equipment is to be supplied.
- IV) List of personnel who will be looking after the work execution.

6 Price Offer:

- 6.1** The bid offer shall be for the whole work and not for partial/specific part of the work.
- 6.2** All duties, taxes, and other levies payable by the contractor should be as per State/Central Government rules.

7. Validity of Tenders: -

Tenders shall remain valid for a period of not less than six months from the last date for receipt of Tender.

8. Examination of Tender Document and determination of responsiveness: -

Tenders shall be scrutinized in accordance with the conditions stipulated in the Tender document. Those proposals which are found to meet the standards as prescribed by the Director, ICAR- NISST, Mau will only be treated as responsive bids.

9. Evaluation and comparison of price.

- 9.1** The appropriate committee constituted for this purpose will evaluate and compare the price of all the technically qualified tenderers.
- 9.2** Negotiations at any level are strictly prohibited. However, good gesture rebate, if offered by the lowest tenderer (only) may be accepted by the tender accepting authority.
- 9.3** If it is found that the price quoted for any individual item of BoQ is exorbitantly high/low than the DSR, then that entire offer/tender of that firm may be rejected.
- 9.4** Selection of tenderer among the lowest and equally quoted tenderers will be in the following orders:
 - a)** **The tenderer whose bid capacity is higher will be selected depending on his financial papers like ITR/Balance Sheet, etc.**
 - b)** **In case the bid capacity is also same the tenderer whose annual turnover is more will be preferred.**
 - c)** **Even if the criteria incidentally become the same, the turnover on similar works and thereafter machinery available for the work and then the clean track record will be considered for selection.**

10. Verification of documents

Before recommending / accepting the tender, the tender recommending / accepting authority shall verify the correctness of certificates submitted to meet the eligibility criteria and specifically experience. The authenticated agreements of previous works executed by the lowest tenderer shall be called for.

11. Award Criteria

- 11.1 Technically responsive lowest quoted bidder will normally be awarded the work provided the Competent Authority is satisfied otherwise of the bids offer.
- 11.2 The tender accepting authority reserves the right to accept or reject any tender or all tenders and to cancel the tendering process, at any time prior to the award of contract, without thereby incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenderer or tenderers of the reasons for such action.
- 11.3 **The successful tenderer has to sign an agreement and ensure the deposition of Demand Draft in favour of “ICAR Unit NISST, Mau payable at Mau(U.P.) (Valid for at least one year from the date of signing of agreement) of 10% of bid value, as “Performance Security” within a period of 15 days from the date of receipt of communication of acceptance of his tender. On failure to do so his tender will be cancelled duly forfeiting the E.M.D., paid by him without issuing any further notice and action will be initiated for black listing the tenderer.**

12. Corrupt or fraudulent practices

- 12.1 The Government requires that the bidders / suppliers / contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Government: -
 - (a) Defined for the purposes of this provision, the terms set forth as follows:
 - (i) “corrupt practices” means the offering, giving, receiving or soliciting of anything of value to influence the action of a Government official in procurement process or in contract execution: and
 - (ii) “fraudulent practice” means a misrepresentation of facts in order to

influence a procurement process or the execution of a contract to the detriment of the Government and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish in Tender prices at artificial non- competitive levels and to deprive the Government of the benefits of free and open competition.

- (b) Will reject a proposal for award if it determines that the tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
I Will blacklist / or debar a firm, either indefinitely or for a stated period of time, if at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a Government contract.
- (d) Furthermore, tenderers shall be aware of the provisions stated in the general conditions of contract.

CONDITIONS OF CONTRACT

A. GENERAL

- 1.** The documents forming the Contract shall be interpreted in the following order of priority:
 - a) Agreement
 - b) Letter of Acceptance, notice to proceed with the works
 - c) Contractor's Tender
 - d) Conditions of contract
 - e) Specifications
 - f) Drawings
 - g) Bill of quantities
 - h) Any other document listed as forming part of the Contract.
- 2.** **Decisions:** Except where otherwise specifically stated, the Director ICAR-NISST, will decide the contractual matters between the Department and the Contractor in the role representing the Department.
- 3.** **Delegation:** The Director may delegate any of his duties and responsibilities to other officers and may cancel any delegation by an official order issued.
- 4.** **Communications:** All communications will be in writing. Verbal communication, if any, will be reduced to writing at the earliest extent.
- 5.** **Sub-contracting:** Sub-contracting is not allowed.
- 6.** **Key Personnel:** The Contractor shall deploy one Key Personnel / supervisor at the site who will on his behalf communicate with Director or his authorized representative. This Key Personnel / supervisor will be in addition to any other person specified in the contract.
- 7.** **Contractor's Risks:** All risks of loss of or damage to physical property and of personnel injury and death, which arise during and in consequence of the performance of the Contract are the responsibility of the Contractor.
- 8.** **Contractor to Construct the Works:** The Contractor shall construct and Commission the Work in accordance with the specifications and Drawings (if available).
- 9.** **Power Supply:** The contractor shall make his own arrangements for obtaining power from the Electricity dept., at his own cost. The contractor will pay the bills of Electricity Department for the cost of

power consumed by him till the work is handed over to ICAR-NISST. If electricity and water are used from ICAR-NISST, the institute will deduct 1% each in lieu of use of electricity and water consumption.

10. **The work is to be completed by the Intended Completion Date. Any extension under forced majeure circumstances will be at the discretion of the Director, ICAR – NISST.** For any delay attributable on the firm, liquidated damage @ 0.5 % of contract value (maximum 10 % after which either party may cancel the contract) per week will be deducted from the payment.

11. Instructions:

- 11.1 The Contractor shall carry out all instructions of the competent authority / his representative and comply with all the applicable local laws where the Site is located.
12. **Settlement of disputes:** All dispute will be settled through an arbitrator appointment by the Director, ICAR –NISST.

B. TIME FOR COMPLETION

13. **Time** - The total period of completion is (duration of 45 days) from the date of receipt of Work Order.
- 13.1 **Extension of time** - Under forced majeure condition Director, ICAR- NISST, Mau at his discretion may extend the time of completion of work. For any delay attributable to the firm, liquidated damage @ 0.5 % per week (maximum 10% after which either party may cancel the contract) will be deducted from the payment.
14. **Speed of Work** -Director, ICAR-NISST, Mau or his deputed representative will examine and record the progress of work as per required frequency.
15. **Suspension of works by the Contractor** - If the Contractor stops work for 15 days and the Stoppage has not been authorised by the ICAR-NISST, Mau, the Contract will be terminated as per the law.

C. QUALITY CONTROL

16. During construction and / or after completion of the work the ICAR- NISST, Mau or his representative may inspect the work for quality and workmanship. Any shortfall in quality of material or deficiency in workmanship will be required to be corrected immediately with intimation to the person who has pointed out the same. If such defects will remain unattended till completion of the work, ICAR- NISST, Mau will decide about its acceptance with or without deduction of penalty

D. COST CONTROL

17. Bill of Quantities: -

The Bill Quantities shall contain items for the construction work to be done by the Contractor. If the quantity exceeds from that specified in the contract, the contractor will immediately bring the same to the knowledge of the Director, ICAR -NISST, Mau.

Extra items of work shall not vitiate the contract. The contractor shall be bound to execute extra items of work as directed by the competent authority. The rates for extra items shall be worked out by the as per the conditions of the Contract and the same will be binding on the Contractor.

The contractor shall himself procure the materials required for the work well in advance. The contractor has to bear the cost of materials for conveyance. The department will not take any responsibility for fluctuations in market in cost of the materials, transportation and for loss of materials etc.

The contractor should closely peruse all the specification clauses, which govern the overall tender rate he is tendering.

The contractor should use the excavated useful soils and stone for construction purpose. Soils used for construction either for homogeneous section in hearting or in casing zone based on the suitability will be at free of cost and the cost of stone used for construction purpose will be recovered from the contractor's bill.

The contractor should quote his tender rate keeping in view of the above aspects.

18. Taxes : Separate taxes would be quoted by the contractor, as per bid content.

19. Liquidated Damages: For any delay attributable to the firm, liquidated damage @ 0.5 % per week (maximum 10% after which either party may cancel the contract) will be deducted from the payment.

20. Cost of Repairs: Loss or damage to the works or materials to the works between the start date and the end of the defects correction periods shall be remedied by the contractor at the contractor's cost if the loss or damage arises from the contractor's acts or omissions.

E. FINISHING THE CONTRACT

21. Completion:

21.1 The Contractor would report to the competent authority, in writing when the work is completed.

22. Taking Over:

22.1 The Department shall take over the completed work within seven days of the issuance a certificate of Completion based on the report given by the Estate Officer and the indenter of the work.

F. Special Conditions

23. Water and Electricity Supply:

The Contractor has to make his own arrangements for water and electricity required for the work or institute may provide the same of payment basis.

24. Payment for Camp Construction

No payment will be made to the contractor for construction, operation and maintenance of camp and other camp facilities and the entire cost of such work shall be deemed to have been included in the tendered rate for the various items of work in the schedule of quantities and bids.

25. Transportation of Labour:

I. The contractor shall make his own arrangement for the daily transportation of the labour and staff from labour camps colonies to the work spot and no labour or staff of the contractor shall stay at the work spot. No extra payment will be made to the contractor for the above transportation of the labour and his quoted rate to the work shall include the transportation charges of labour from colonies to work spot and back.

II. The contractor will at all times duly observe the provisions of employment of children Act XXVI of 1938 and any enactment or modification of the same and will not employ or permit any person to do any work for the purpose under the provisions of this agreement in contravention of said Act. The contractor hereby agrees to indemnify the department from and against all claims, penalties which may be suffered by the department or any person employed by the department by any default on the part of the contractor in the observance and performance of the provisions of the employment of children Act. XXVI of 1938 or any enactment or modification of the same.

III. The contractor shall obtain the insurance at his own cost to cover

the risk on the works to labour engaged by him during period of execution against fire and other usual risks and produce the same to the concerned before commencement of work as per govt. guidelines.

26. Safety Measures:

- I. The contractor shall take necessary precautions for safety of the workers and preserving their health while working in such jobs, which require special protection and precautions. The following are some of the measures listed but they are not exhaustive and contractor shall add to and augment these precautions on his own initiative where necessary and shall comply with directions issued by the or on his behalf from time to time and at all times.
- II. Providing protective foot wear to workers situations like mixing and placing of mortar or concrete sand in quarries and places where the work is done under much wet conditions.
- III. Providing protective head wear to workers at places like underground excavations to protect them against rock falls.
- IV. Providing masks to workers at granulates or at other locations where too much fine dust is floating about and sprinkling water at frequent intervals by water hoses on all stone crushing area and storage bins abate to dust.
- V. Getting the workers in such jobs periodically examined for chest trouble due to too much breathing in to fine dust.
- VI. Taking such normal precautions like fencing and lightening in excavation of trenches, not allowing rolls and metal parts of useless timber spread around, making danger areas for blasting providing whistles etc.
- VII. Supply work men with proper belts, ropes etc., when working in precarious slopes etc.
- VIII. Avoiding named electrical wire etc., as they would electrocute the works.
- IX. Taking necessary steps towards training the workers concerned on the machinery before they are allowed to handle them independently and taking all necessary precautions in around the areas where machines hoists and similar units are working.

27. As per contract labour (Regulation and abolition) Act. 1970 the contractor has to produce the license obtained from the licensing officers of the labour department along with the tender or at the time of agreement.

GENERAL SPECIFICATIONS

General Specification for Repair/Replacement/Installation of window/Doors/Net-doors/Other related works in office/residential buildings.

S.No.	Description of items	Quantity	Unit
1.	Repair/Replacement/Installation of window/Doors/Net-doors/Other related works in office/residential buildings, NISST, Mau.		
1.	जाली (Mesh) बदलने का कार्य	307.3	Sq. ft.
2.	एल्युमीनियम की खिड़की ग्लास के साथ	68.35	Sq. ft.
3.	एल्युमीनियम की खिड़की जाली के साथ	50.38	Sq. ft.
4.	लकड़ी की खिड़की जाली के साथ	256.59	Sq. ft.
5.	प्लाई शीट का कार्य (मुख्य दरवाजे को लॉक करने के लिए 82" × 2" के लिए दो पीस)	01	Pcs.
6.	दरवाजे (18 of size 32" × 78" , 01 of size 80" × 36" , 11 of size 82" × 36")	30	Pcs.
7.	जाली डोर (82" × 35")	14	Pcs.
8.	अलमीरा डोर (हॉस्टल size 32" × 78")	09	Pcs.
9.	डोर स्टॉपर (5 इंच किक डाउन विथ रबर)	22	Pcs.
10.	डोर क्लोजर (हैवी ड्रूटी 40-120 kg डोर वेट कैपेसिटी)	04	Pcs.
11.	डोर सील (48" × 1.5")	18	Pcs.
12.	एल्युमीनियम विंडो हुक (14L×1W×5H Cm.)	43	Pcs.
13.	दरवाजे के लिए कुंडी (04 इंच)	22	Pcs.
14.	खिड़की के लिए कुण्डी (04 इंच)	06	Pcs.

15.	कपबोर्ड के लिए कुण्डी (04 इंच)	03	Pcs.
16.	आयरन फ्रेम बाथरूम दरवाजे के लिए (83" × 28")	02	Pcs.
17.	डोर रिपेयर	07	Pcs.
18.	जाली डोर रिपेयर	04	Pcs.
19.	विंडो रिपेयर	07	Pcs.
20.	एल्युमीनियम विंडो रिपेयर	02	Pcs.
21.	अलमीरा डोर रिपेयर	05	Pcs.
22.	बोर्ड कवर (02 sq.ft. प्लाई बोर्ड विथ माइका)	02	Sq. ft.
23.	स्लाइडर	04	Pcs.
24.	लट्टू	09	Pcs.
25.	पी.ए. सेल एवं किचन के कुल उपलब्ध क्षेत्रफल के पॉलिशिंग का कार्य	19 cum. & 16 Sqm.	Cum. & Sqm.
26.	निदेशक वैम्बर वुडेन वर्क (30 sq.ft. के लगभग प्लाई बोर्ड फिक्सिंग विथ माइका)	30	Sq. ft.

CONTRACT FORM (Agreement)

This Contract made the _____ day of _____
(Month), _____ (Year) between the **Hon'ble President of Indian
Council of Agricultural Research** acting through the Director, **ICAR-
National Institute of Seed Science and Technology, Mau** (Indian Council of
Agricultural Research), (U.P.) (hereinafter called "the **Employer**")
and
(name and address of contractor) (hereinafter called "the **Contractor**" of the
other party).

WHEREAS the Employer is desirous that the Contractor executes the Work of:-

**Repair/Replacement/Installation of window/Doors/Net-doors/Other related
works in office/residential buildings.**

(Ref. No.....) (name and identification number of
contract) (hereinafter called "the **Works**") at ICAR-NISST, Mau (U.P.) and the
Employer has accepted the Bid by the **Contractor** for the execution and
completion of such works and the remedying of any defects therein, at a
contract price of Rs
..... (Rupee
s
..... only)

NOW, THEREFORE, IT IS HEREBY AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. In this Contract, words and expressions shall assume the same meanings as are respectively assigned to them in the conditions of Contract hereinafter referred to and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the works and remedy the defects therein in conformity in all aspects with the provisions of the contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the works and in remedying the defects wherein the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

4. The following documents shall be deemed to form and be read and construed as part of this Contract, viz.:

- i) Letter of Acceptance
- ii) Notice to proceed with the works
- iii) Contractor's Bid
- iv) Bidding data
- v) General conditions of contract (including special conditions of contract)
- vi) Specifications
- vii) Drawings
- viii) Bill of quantities

ix) Any other documents listed in the contract data as forming part of the contract

IN WITNESS WHEREOF the Parties have caused this Contract to be executed the day and year first before written.

Binding signature of Employer Signed by

(.....)

**Director, ICAR-National Institute of Seed Science and
Technology**
(for and on behalf of the President of ICAR, India)

In the presence of
Witness 1.

(.....

In the presence of
Witness 2.

(.....

Binding signature of Contractor Signed by _____
(for and on behalf of _____ duly authorized vide Resolution
No _____ dated _____ of the Board of Directors of _____)

In the presence of
(Witnesses)

1.

2.

Annexure-I

(On the letter head of the
Firm)

Name of the Firm:
Tender Reference
No.:

Name of the Tender Work:

Details-	Submi t ted (Yes /No.)	Page no. of attached file	Remarks
1. Registration certificate from PWD/CPWD/MES/BRO/Central or State Universities and any other similar govt. agencies for executing civil or electrical works.			
2. Duly certified Documentary proof from a chartered accountant to prove that the firm has achieved a minimum annual turnover of at least 02 times of the estimated cost carried out in any of the years over the last 07 years period, ending 31 st March of previous year.			
3.Bidders must have successfully completed or substantially completed similar works during last seven years ending last day of month previous to the one in which applications are invited should be either of the following:- 3.1 Three similar completed works costing not less than the amount equal to 40(forty) percent of the estimated cost; or 3.2 Two similar completed works costing not less than the amount equal to 50(fifty) percent of the estimated cost; or 3.3 One similar completed work costing not less than the amount equal to 80(eighty) percent of the estimated cost			

4. Work Commitment Certificate.			
5. Certified Audited Balance sheet and Profit and Loss account for the last five financial Year from 2020-21 to 2024-25.			
6. Copy of PAN and ITR for the last five financial Year from 2020-21 to 2024-25.			
7. Scan Copy of EMD@17000.00 and Tender Fee@1000.00			
8. Certificate of GST Registration.			
9. Valid certificate in case of exemption claimed from deposition of EMD and Tender fee.			
10. Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidders are to provide a certificate to this effect from CA.			
11. The bidder is advised to visit this Institute's work site to understand the nature of work, which will be executed during the contract period. Any complaint received after award of work related to estimated plan of work or site difficulty raised, would be liable to forfeiture of performance security/blacklisting of firm for further execution of work. A site visit report must be annexed while submission of bid failing which it would be presumed that the proprietor/representative of the firm has visited the site.			
12. Notarized undertaking on the stamp paper of Rs. 50 that Firm is not bankrupt and/or blacklisted.			
13. Relaxations would be granted to start-ups as per rule subject to enclosure of documentary Proof.			

Signature of Bidder with Official Seal

(Printed on letter head of firm)

Banking Details

Annexure-II

Name of the Firm : -----

Registered/Postal Address : -----

1.	Phone number/Mobile number	
2.	E-mail Address	
3.	PAN No.	
4.	Bank Details : Bank Name Branch Address Account no. Type of account (Current/Savings)	

DECLARATION BY THE BIDDER

1. I have read and understood the tender terms and conditions relevant to Tender Document.
2. I have submitted the Technical Bid in accordance with the Terms and Conditions of the above Tender Document.
3. The information furnished in the Technical Bid are true and factual and I clearly understand that our tenders are liable for rejection, if any information furnished is found to be not true and not factual at any point of time.
4. I would abide by the terms and conditions governing this tender. In case if I fail to supply as per requirement, I would be fully responsible for all the consequences that may arise and ICAR-NISST can exercise appropriate action like black listing. I shall pay the difference of higher cost involved and other related expenses paid if any for supply of the product.
5. The Commercial Bid is separately submitted against this tender.

SEAL & SIGNATURE OF BIDDER

(Printed on letter head of firm)

Annexure-III

WORKING EXPERIENCE CERTIFICATE

This is to certify that our firm.....is dealing with various organization of Central/State Govt./ICAR institutes/PSU/Bonafide reputed agency from years. We have fulfilled all the work/supply order of respective organization within time limit satisfactorily.

(Name and address of the tendering firm) Seal & Sign of the tendering firm

कार्यानुभव प्रमाण पत्र

प्रमाणित किया जाता है कि हमारे फर्म मेसर्स के द्वारा पिछले वर्षों में केन्द्र/राज्य सरकार के विभिन्न कार्यालय/भारतीय कृषि अनुसंधान परिषद के विभिन्न संस्थानों / सार्वजनिक क्षेत्र का उपकरण/ प्रसिद्ध संस्थान को अपनी सेवायें दिया जा रहा है। वर्णित वर्षों के दौरान केन्द्र/राज्य सरकार के विभिन्न कार्यालय/भारतीय कृषि अनुसंधान परिषद के विभिन्न संस्थानों से प्राप्त समस्त कार्य आदेश/कार्य आदेश को नियत समय में संतोषजनक रूप से पूरा/पूर्ति किया गया है।

निविदाकर्ता फर्म का नाम एवं पता
हस्ताक्षर सील सहित

Annexure - IV

(Notarized Undertaking on the

stamp paper of Rs. 50)

NON-BLACKLISTING CERTIFICATE

TO WHOM IT MAY CONCERN

We hereby certify that
our
firm.....
... has no legal suit/criminal case pending or contemplated against the Proprietor of the agency or any of its Directors on grounds of moral turpitude or for violations of any of the laws in-force. Also, that the firm/agency has never been black listed by any Government or non-Government authority during the last 05 years.

(Name and Signature of the Bidder, with Official Seal)

UNDERTAKING REGARDING TENDER

1. I/We agree to keep the offer of this tender valid up to 180 days from the date of receipt of the tender and not to modify the whole or any part of it for any reason within the above period.
2. I/We hereby distinctly and expressly declare and acknowledge that before the submission of tender, we have made such examination of the tender documents and such investigation of the work required to be done, as to enable us to thoroughly understand convenient, agreements, stipulations and restriction contained in the contracts and agree that we will not hereafter make any claims or demand to ICAR-NISST, Mau based upon on arising out of any alleged misunderstanding or misconception or mistake on our part of the said requirement.
3. I/We shall not assign the contract or any portion of the contract to anyone.
4. If my/our tender is not accepted, the EMD shall be returned on my/our application. If my/our tender is accepted, the earnest money shall be retained by ICAR-NISST, Mau up to the submission of acceptance letter of contract award to the office and till deposition of **10 % of total cost** as required under the contract.
4. If upon written intimation to me/us by the ICAR-NISST, Mau, I/we fail to attend the said office on the date fixed therein or I/ we fail to deposit security deposit and entered into the required agreement deed as defined in the terms & conditions in tender documents, then I/we agree to the forfeiture of the earnest money deposit. Any notice required to be served on me/us hereunder shall be sufficiently if delivered to me/us personally or forwarded by post or left at my/our address given herein, such notice shall be deemed to have been served.
5. I/We agree to identify and keep indemnified the first party from any claims, loss or damages that may be caused to the first party on account of my/ our failure to comply with their obligations.
6. I/We have fully understood that the written agreement to be entered between us and ICAR-NISST, Mau shall be the foundation of the rights of both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by us and then by the officer authorized to enter into contract on behalf of ICAR-National Institute of Seed Science and Technology, Mau.

Signature of Contractor & Seal
Address: -
Contact No.

Annexure V

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

To,

**The Director
ICAR-NISST
Village and Post-Kushmaur,
Mau (U.P.)-275103**

Date
:

Sub: Acceptance of Terms & Conditions of Tender for the work of Repair/Replacement/Installation of window/Doors/Net-doors/Other related works in office/residential buildings.

Tender Reference No: _____

Tender Id: -.....

Dear Sir,

i. I/ We have downloaded / obtained the tender document(s) for the 'Tender/Work' of **Repair/Replacement/Installation of window/Doors/Net-doors/Other related works in office/residential buildings** from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

ii. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc. ,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

iii. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

iv. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

v. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Autonomous Body/Organization/Public sector undertaking.

vi. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Annexure VII

**(To be given on Company Letter Head)
(Tender Declaration Letter)**

Dated:

To,

The Director,

ICAR-NISST, Mau (U.P.)-275103

Sir,

I / We do hereby tender and if this tender be accepted, under take to execute the work entitled "**Repair/Replacement/Installation of window/Doors/Net-doors/Other related works in office/residential buildings.**" as per specifications described in this document of ICAR-NISST, Mau or such other sum as may be arrived under the clause of the standard preliminary specifications relating to "Payment by final measurement at unit rates".

I/WE have also quoted rates for which I/We agree to execute the work when the lumpsum payment under the terms of the agreement is varied by payment on measurement quantities.

I/WE agreed to keep the offer in this tender valid a period of six month(s) mentioned in the tender notice and not to modify the whole or any part of it for any reason within above period. If the tender is withdrawn by me/us for any reasons whatsoever, the earnest money paid by me/us will be forfeited to Government.

I/WE hereby distinctly and expressly, declare and acknowledge that, before the submission of my/our tender I/We have carefully followed the instructions in the tender notice and have read the preliminary specifications and that I/We have made such examination of the contract documents and the plans, specifications and quantities and of the location where the said work is to be done, and such investigation of the work required to be done, and in regard to the material required to be furnished as to enable me/us to thoroughly understand the intention of same and the requirements, covenants, agreements, stipulations and restrictions contained in the contract, and in the said plans and specifications and distinctly agree that I/We will not hereafter make any claim or demand upon the Government based upon or arising out of any alleged misunderstanding or misconception /or mistake on my/or our part of the said requirement, covenants, agreements, stipulations,

restrictions and conditions.

I / WE enclosed to my/our application for tender schedule a crossed demand draft (No._____) dated: _____ for

Rs: -----

as earnest money not to bear interest.

I / WE shall not assign the contractor or sublet any portion of the same. In case if it becomes necessary such subletting with the permission of the shall be limited to (1) Labour contract, (2) Material contract, (3) Transport contract and (4) Engaging specialists for special item of work.

IF MY / OUR tender is not accepted the sum shall be returned to me/us on application when intimation is sent to me/us of rejection or at the expiration of three months from last date of receipt of this tender, whichever is earlier. If my/our tender is accepted the earnest money shall be retained by the Government as security for the due fulfillment of this contract. If upon written intimation to me/us by the Office, I/We fail to attend the said office on the date herein fixed or if upon intimation being given to me/us or acceptance of my/our tender, and if I/We fail to make the additional security deposit or to enter into the required agreement as defined in tender document, then I/We agree the forfeiture of the earnest money. Any notice required to be served on me/us here under shall be sufficiently served on me/us if delivered to me/us hereunder shall be sufficiently served on me/us if delivered to me/us personally or forwarded to me/us by post to (registered or ordinary) or left at my/our address given herein. Such notice shall if sent by post be deemed to have been served on me/us at the time when in due course of post it would be delivered at the address to which it is sent.

I/WE fully understand that the written agreement to be entered into between me/us and Government shall be the foundation of the rights of the both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by me/us and then by the proper officer authorized to enter into contract on behalf of Government.

I AM/WE ARE professionally qualified and my/our qualifications are given below:

S. No.	Name	Qualification

I/WE will employ the following technical staff for supervising the work and will see that one of them is always at site during working hours, personally checking all items of works and paint extra attention to such works as

required special attention (eg) Main panel boards, Cable connections etc.,

S. No.	Name	Qualification

I / WE declare that I / WE agree to recover the salaries of the technical staff actually engaged on the work by the department, from the work bills, if I / We fail to employ technical staff as per the tender condition.

TENDERERS / CONTRACTOR'S CERTIFICATE.

- (1) I/WE hereby declare that I/We have perused in detail and examined closely the Indian Standard Specifications, all clauses of the preliminary specifications with all amendments and have either examined all the standards specifications or will examine all the standard specifications for items for which I/We tender, before I/We submit such tender and agree to be bound and comply with all such specifications for this agreement which I/We execute in the different Government Departments.
- (2) I/WE certify that I/We have inspected the site of the work before quoting my price, I /We have satisfied about the quality, availability and transport facilities for all the materials.
- (3) I / WE am/are prepared to furnish detailed data in support of all my quoted rates, if and when called upon to do so without any reservations.
- (4) I / WE hereby declare that I / We will not claim any price escalation.
- (5) I / WE hereby declare that I am / We are accepting for the defect liability period as 24 months.
- (6) I / WE declare that I / WE will not claim any extra amount towards any material used for the work other than the quoted works for respective schedule 'A' items.
- (7) I / WE declare that I / WE will execute the work as per the mile stone programme, and if I / WE fail to complete the work as per the mile stone programme I abide by the condition to recover liquidated damages as per the tender conditions.
- (8) I / WE declare that I / WE will abide for settlement of disputes as per the tender conditions.

DECLARATION OF THE TENDERER

- 1) I/WE have not been black listed in any department due to any reasons.
- 2) I/We declare that all the Certificates/Documents submitted by Me/US are Genuine.
- 3) I/WE agree to disqualify me/us for any wrong declaration in respect of the above and to summarily reject my/our tender.

Address of the Tenderer:

Phone No.:

Seal and signature of the CONTRACTOR